

*****DRAFT*****

Williamsburg Regional Local Human Rights Committee Minutes

Date of Meeting: January 15, 2014

**Denotes attendance at this meeting*

Committee Members: James R. Henry, Chairperson*
Jeannette Olechnowich, Vice-Chairperson*
Pamela Bellwood, Secretary*
Elizabeth Clemmons*

Office of Human Rights: Hillary Zaneveld, Human Rights Advocate*

Program Affiliates: Bacon Street:	Bob Coleman*
Better Life of Virginia:	Babatunde Talabi
	Christian Aigbe*
Campbell House:	Jacqueline Campbell*
East End Academy IOP & Day Treatment	Ruby Eley*
Eastern State Hospital	Dick Roberts*
Family Priority	Robin Rukin*
Family Preservation Services:	Monika Isip*
Neurological Rehabilitation Living Centers:	Melissa Gonzalez *
SWRMC Structured Outpatient Behavioral Health Program:	Jana Brultz*
United & Empowered Care:	Valda Claiborne*
	Jeremy Smith*
Williamsburg Place:	Patty Cranford*

Call to Order:

With a quorum of the members present, Mr. Henry called the WRLHRC to order at 9:00 am at The Yorktown Conference Room of Sentara-Williamsburg Regional Medical Center.

Approval of Minutes: *Upon the motion by Mr. Henry, seconded by Ms Olechnowich, the minutes of the October 9, 2013 meeting were approved as written.*

Public Comment Period: There were no public comments.

Affiliate Program Reports of Human Rights Activity:

Bacon Street

Mr. Coleman identified himself as the LHRC Provider Liaison, and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. The program was reviewed by Licensure on 11/19/2013 by Mr. Barry Lee. No report of any citations has been received. There were no other changes regarding the additional reporting and review requirements.

Better Life of Virginia

Mr. Aigbe identified himself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. There were no changes regarding the additional reporting and review requirements.

Campbell House

Ms. Campbell identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. There were no further changes regarding the additional reporting and review requirements.

East End Academy Intensive Outpatient/Day Treatment Program

Ms. Eley identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. She reported that the program received allegations of abuse or neglect that were closed as unfounded and will be presented in closed session to the LHRC today. (*See Open Meeting Reconvened in which the committee reported out no recommendations.*) There were no further changes regarding the additional reporting and review requirements.

Eastern State Hospital

Ms. Roberts identified himself as the LHRC Provider Liaison for ESH and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. For the quarter, he reported receiving Abuse and Neglect Allegations that will be reviewed in closed session with the LHRC. (*See Open Meeting Reconvened in which the committee reported out no recommendations.*) The program will continue to report quarterly to the LHRC on the research project approved by this LHRC last quarter. The program is also requesting a revision of its Seclusion and Restraint Policy. (*See, Requests for Approval of Policy.*) There were no further changes regarding the additional reporting and review requirements.

Family Preservation Services

Ms. Isip identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. She reported that the program is seeking approval of new ABA services for autistic youth under current policies and procedures. (*See, Requests for Approval of Policy.*) There were no further changes regarding the additional reporting review requirements.

Family Priority

Ms. Rukin identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. There were no changes regarding the additional reporting review requirements.

Neurological Rehabilitation Living Center

Ms. Gonzalez identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. She reported that there were no further changes regarding the additional reporting and review requirements.

Sentara-Williamsburg RMC Structured Outpatient Behavioral Health Program

Ms. Brultz identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. She reported no further changes regarding the additional reporting and review requirements.

United and Empowered Care

Ms. Claiborne identified herself as the LHRC Provider Liaison and introduced Mr. Jeremy Smith, the new Program Director. She presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. She reported a Licensure Review of the program by Ms. Gail Schreiner on 10/11/13 and that a Conditional License had been awarded. The program is seeking approval for new policies implementing the use of

video cameras in the Group Homes. *See: Requests for Approval of Policy* She identified no further changes regarding the additional reporting and review requirements.

Williamsburg Place-The Pavilion

Ms. Cranford identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. She reported 1 allegation of abuse and 2 Complaint Cases to be reviewed in Closed Session. (*See: Open Meeting Reconvened, for the committee's request for an update on a complaint discussed in closed session on 10/9/13.*) She identified no changes regarding the additional reporting and review requirements.

Williamsburg Place-The Farley Center

Ms. Cranford identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. She identified no changes regarding the additional reporting and review requirements.

Discussion Items:

Requests for Approval of Policy:

Family Preservation Services: The program requested approval of new ABA services for children and adolescents on the Autism Spectrum under the program's current policies and regulations. *Following discussion, the committee members unanimously approved the program's request.*

United and Empowered Care: The program requested approval of new policies to implement the use of video cameras in its Group Homes. Ms. Zaneveld had provided feedback to the program on its initial proposals, and changes were made to the proposed policies. *Following discussion, the committee members unanimously approved the program's request.*

Eastern State Hospital: Mr. Roberts and ESH staff presented a quarterly review of the Research Program that was presented last quarter. 18 patients have participated. He also presented a request for revisions in the Seclusion and Restraint Policies, specifically the use of two new restraints to lessen the use of more restrictive seclusion. *Following discussion, the committee members unanimously approved the program's request.*

OHR Advocate's Report and Training:

Ms. Zaneveld reported that the CHRIS reporting system is "fixed." The affiliate programs are to meet the new reporting requirements beginning 01/01/14 including the use of the revised Quarterly and Annual Reporting Forms. The committee members will now hear only founded allegations and complaints in closed session. Programs will still be required to print out the report and report to the LHRC regardless of whether they have received any allegations or complaints. Any Consumer or Authorized Representative identifying information must be redacted and not included on the printout of these reports.

Ms. Zaneveld also clarified the difference between peer-to-peer incidents vs. incidents of neglect. Neglect involves program staff neglecting a peer-to-peer incident or not following policy in addressing such an incident.

Ms. Zaneveld invited programs to consult with her if they require further clarification.

Closed Meeting: *At 10:10am the committee members approved by unanimous affirmative vote a motion by Ms. Olechnowich, seconded by Ms. Bellmore, to convene in closed session per Virginia Code 2.2-3711 (A)(4): For the Protection of the Privacy of Individuals in Personal Matters not related to public business, namely for the purpose of reviewing complaints under Assurance of Rights, Services, and Abuse and Neglect at East End Academy, Eastern State Hospital, and the Pavilion at Williamsburg Place pursuant to the regulations and for reviewing three behavior treatment plans with Eastern State Hospital.*

Open Meeting Reconvened: *The committee reconvened in open meeting at 11:30 am by unanimous vote on a motion by Ms. Bellwood, seconded by Ms. Olechnowich, each member certifying that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open meeting requirements and identified in the motion by which the closed meeting was convened, were considered in the closed meeting.*

The committee reported out in open meeting the following recommendations for the affiliate programs:

East End Academy: *No recommendations.*

Eastern State Hospital: *On the motion of Ms. Clemmons and seconded by Ms. Olechnowich, the committee unanimously approved the behavior treatment plan #3. On the motion of Ms. Clemmons and seconded by Ms. Olechwich, the committee unanimously approved the addendum to behavior treatment plan #1. There were no changes to nor recommendations for behavior treatment plan #2. All three plans are to be updated quarterly with the LHRC.*

Pavilion at Williamsburg Place: *No recommendations on cases discussed today. Request for update at next quarter closed session on the complaint discussed 10/9/13 in closed session.*

Next Regularly Scheduled Meeting: April 16, 2014, 9:00 am, at the Yorktown Conference Room of the Sentara-Williamsburg Regional Medical Center, 100 Sentara Circle, Williamsburg, VA 23188.

Adjournment: *Mr. Henry adjourned the meeting at 11:45 am with the unanimous approval of the committee members.*

Submitted by:

Approved by:

Robert E. Coleman, Recorder
Affiliate Program Liaison & Support

Pamela Bellwood
LHRC Committee Secretary